

Bath & North East Somerset Council		
MEETING:	Licensing Sub Committee	AGENDA ITEM NUMBER
MEETING DATE:	Tuesday 15 March 2016	
TITLE:	Application for a Premises Licence for Widcombe Social Club , Widcombe Hill, Widcombe BA2 6AA	
WARD:	Widcombe	
AN OPEN PUBLIC ITEM		
List of attachments to this report:		
Annex A Application for a new premises licence		
Annex B Plans of premises		
Annex C Site plan		
Annex D Representation received from the Police		
Annex E Conditions agreed between Police and Applicant		

1 THE ISSUE

- 1.1 An application has been received for a new Premises Licence under s.17 of the Licensing Act 2003 in respect of Widcombe Social Club, Widcombe Hill, Widcombe BA2 6AA.

2 RECOMMENDATION

- 2.1 That the Sub Committee determines this application.

3 RESOURCE IMPLICATIONS

- 3.1 The costs of processing licences are covered by the fees charged. The fee for this application is £315.00.

4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

- 4.1 An Equality Impact Assessment (Eq1A) has been completed. No adverse or other significant issues were found.
- 4.2 Consideration must be given to the Human Rights Act 1998 and the "convention rights".
- 4.3 The Sub Committee have been delegated authority to determine the application on behalf of the Licensing Authority in accordance with the Licensing Act 2003.

4.4 When reaching a decision, the Licensing Authority must carry out its functions with a view to promoting the four licensing objectives.

5 THE REPORT

5.1 An application has been received for a new Premises Licence (Annex A).

5.2 The application proposes the following licensable activities:

- 1) The Sale of Alcohol for consumption **on the premises** between the following hours:

Monday to Wednesday	11:00 - 01:00 the following morning
Thursday to Saturday	11:00 - 02:00 the following morning
Sunday	10:00 – 01:00 the following morning

On New Year's Eve the terminal hour for the sale of alcohol will be 03:00 the following morning.

- 2) The provision of Late Night Refreshment indoors only:

Monday to Wednesday	23:00 - 01:00 the following morning
Thursday to Saturday	23:00 - 02:00 the following morning
Sunday	23:00 – 01:00 the following morning

On New Year's Eve the terminal hour for late night refreshment shall be 03:00 the following morning.

- 3) The performance of Plays indoors only, the exhibition of Film indoors only, and Indoor Sporting Events:

Monday to Wednesday	10:00 – 00:00 midnight
Thursday to Saturday	10:00 – 01:00 the following morning
Sunday	10:00 – 00:00 midnight

On New Year's Eve the terminal hour for these activities shall be 03:00 the following morning.

- 4) The performance of Live and Recorded Music, Dance and anything similar indoors only:

Monday to Wednesday	10:00 to 00:00 midnight
Thursday and Friday	10:00 – 01:00 the following morning
Saturday	10:00 – 02:00 the following morning

Sunday 10:00 – 00:00 midnight

On New Year's Eve the terminal hour shall be 03:00 the following morning.

5) The opening hours proposed are:

Sunday to Wednesday 09:00 - 02:00 the following morning

Thursday 09:00 - 02:30 the following morning

Friday and Saturday 09:00 – 03:00 the following morning

On New Year's Eve the closing time shall be 03:00 the following morning.

5.3 Plans of the premises are attached at Annex B.

5.4 A site plan is attached at Annex C.

5.5 The Licensing Act 2003 (Section 4) states that it is the duty of all Licensing Authorities to carry out their functions under the Act with a view to promoting the licensing objectives. The licensing objectives are:

- a) The Prevention of Crime and Disorder
- b) Public Safety
- c) The Prevention of Public Nuisance
- d) The Protection of Children from Harm.

Each objective is of equal importance. As there are no other licensing objectives, these four are of paramount consideration at all times. When considering applications, representations or notifications, the Licensing Authority will have regard to these licensing objectives.

5.6 The Licensing Authority may grant the application with or without additional conditions.

5.7 Section 4(3)Licensing Act 2003 states that the Licensing Authority should also have regard to the Council's Licensing Policy, the Statutory Guidance issued under Section 182 of the Licensing Act 2003, and the Licensing Act itself, and in particular to:-

- a) Paragraphs 3-6, 8-10, 13-14, 17-24, 29,33-36, 38-41 of the 2015 policy.
- b) Chapters 2, 8, 9 and 10 of the Statutory Guidance as revised March 2015.
- c) Sections 4, 9, 10, 11, 12, 13, 16, 17, 18, 23, 182, and 183 of the Act.

- 5.8 The Licensing Authority recognises that Licensing and Planning are separate regimes. Where an application is granted by the Licensing Authority which would require planning permission this would not relieve the applicant of the need to obtain that permission. It will still be necessary for the applicant to ensure that he/she has **ALL** the necessary permissions in place to enable them to run the business within the law.
- 5.9 If the application is refused the applicant may appeal within 21 days of the notification to the Magistrates' Court. If the application is granted the person making the relevant representation may appeal within 21 days of the notification to the Magistrates' Court. On appeal the court may either dismiss the appeal, substitute the decision appealed against for any other decision which could have been made by the Licensing Authority, or remit the case to the Licensing Authority to dispose of in accordance with the direction of the court. The court may make such order for costs as it thinks fit.
- 5.10 In accordance with the requirements of the Act the applicants served copies of the application upon the police, the fire authority, environmental health, development control, trading standards, health authority and the child protection agency.
- 5.11 The applicant is required to place a notice at the premises for a period of 28 consecutive days starting the day after the application is made, and to place an advert in a local newspaper within 10 working days of submitting the application to the licensing authority.
- 5.12 A representation has been received from Police Licensing Officer Paul Kendall on behalf of Avon & Somerset Constabulary (Annex D) in respect of the prevention of crime and disorder and prevention of public nuisance licensing objectives. As the premises has function rooms and will be rented out to the general public, the representation proposes that conditions relating to CCTV, staff training, Challenge 25 and a refusal/incident book would be appropriate to promote the prevention of crime and disorder licensing objective. As the premises is situated in a residential area, a measure to reduce late night noise nuisance and promote the prevention of public nuisance licensing objective has also been suggested by the Police (Annex D).
- 5.13 The applicant has agreed in writing (Annex E) to the following conditions to promote the prevention of public nuisance and the prevention of crime and disorder licensing objectives:
- Signage requesting customers to be considerate to neighbours should be conspicuously displayed inside and outside entrances /exits.
 - A CCTV system to be installed to the satisfaction of the police and licensing authority. CCTV to continuously record during trading hours and for one hour afterwards. All recordings to be date and time stamped, retained for 28 days and handed to police for evidential purposes on request. The system must be maintained and if the CCTV fails,

immediate steps will be taken to put the system back in operation. A notice will be displayed at the entrance to the premises advising that CCTV is in operation.

- The premises licence holder shall require the Designated Premises Supervisor or in his/her absence other responsible person to keep an incident/refusal log book in a bound book in which full details of incidents are recorded. The log book is to be kept at the premises at all times and shall be produced to an authorised officer of the police or licensing authority when requested.
- Staff training. All staff to be trained in the prevention of under-age sales to a level commensurate with their duties. Their training should be clearly documented and signed and dated by both the trainer and the member of staff receiving it. The documentation shall be available for inspection on request by an authorised officer of the licensing authority or police.
- A Challenge 25 proof of age scheme shall be adopted, implemented and advertised at any premises. An accepted form of photographic identification shall be requested before any alcohol is sold to any person who appears to be under 25 years of age. Acceptable proof of age shall include identification bearing the customer's photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence and passport.
- Publicity materials notifying customers of the operation of Challenge 25 scheme shall be displayed at the premises including a Challenge 25 sign of at least A4 at the entrance to the premises and where practicable at each point of sale.

5.14 This report has not been sent to the Trades Union because they would have no involvement.

6. RATIONALE

6.1 As representations have been received the Sub Committee must determine the application in accordance with the Licensing Act 2003.

7 OTHER OPTIONS CONSIDERED

7.1 None.

8 CONSULTATION

8.1 In accordance with the Licensing Act 2003 (Premises Licence and Club Premises Certificate) Regulations 2005, the applicant has given notice of the application to all the relevant Responsible Authorities and has advertised the application in the manner prescribed, both at the premises and within a local publication.

9 RISK MANAGEMENT

- 9.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

10 ADVICE SOUGHT

- 10.1 The Council's Monitoring Officer (Head of Legal & Democratic Services and Council Solicitor), section 151 Officer (Divisional Director-Business Support) and the Group Manager Public Protection & Health Improvement have had the opportunity to input to this report and have cleared it for publication.

Contact person	Terrill Wolyn, Senior Public Protection Officer 01225 396939
Background papers	Licensing Act 2003 Guidance issued under s.182 of the Licensing Act 2003 Licensing Act 2003 (Premises and Club Premises Certificates) Regulations 2005 B&NES Statement of Licensing Policy

[Insert name and address of relevant licensing authority and its reference number (optional).]

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We WIDCOMBE SOCIAL CLUB

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
Widcombe Social Club Widcombe Hill			
Post town	Bath	Postcode	BA2 6AA

Telephone number at premises (if any)	NA
Non-domestic rateable value of premises	£1m

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)

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- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name WIDCOMBE SOCIAL CLUB
Address Widcombe Hill Bath BA2 6A
Registered number (where applicable) IP 032387
Description of applicant (for example, partnership, company, unincorporated association etc.) Industrial and Provident Society, a not-for-profit organisation
Telephone number (if any) NA
E-mail address (optional) info@widcombesocialclub.co.uk

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Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
01	03	2016

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
NA	-	-

Please give a general description of the premises (please read guidance note 1)

Widcombe Social Club is an Industrial and Provident Society owned by its members and managed by an elected Management Committee. The Club has operated on the current site since the 1960's. The vision for the new Club has been defined as follows:

- for the use and enjoyment of the whole local community.
- a pleasant and accessible environment
- value for money

The Club will offer:

- a social meeting place, with bar, café and catering facilities – for daytime as well as evening use. The premises and facilities will be welcoming and open to families and children.
- flexible facilities and daytime and evening use for various public or private meetings – clubs, organisations, businesses – and for parties, celebrations and special social occasions.
- facilities for pub/indoor sports. These facilities will be sufficient to host both large and small competitive meetings, championships etc.
- a wide range of entertainment – cabaret, concerts, bands, comedy, discos etc – in one or more of the spaces available.
- special events and activities for the pleasure and participation of the local community.

The users of the Club cover the full spectrum of people and age groups in the local area of Widcombe and its environs, as well as its existing members and those attracted by the various activities and facilities from further afield. The Club will be open and available to the public as well as members. Membership at a modest annual fee will be maintained and developed to bring certain benefits.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

NA

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment	Please tick any that apply
a) plays (if ticking yes, fill in box A)	X
b) films (if ticking yes, fill in box B)	X
c) indoor sporting events (if ticking yes, fill in box C)	X
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	<input type="checkbox"/>
e) live music (if ticking yes, fill in box E)	X
f) recorded music (if ticking yes, fill in box F)	X
g) performances of dance (if ticking yes, fill in box G)	X
h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	X

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Provision of late night refreshment (if ticking yes, fill in box I)

X

Supply of alcohol (if ticking yes, fill in box J)

X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	X
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	10.00	24.00	Please give further details here (please read guidance note 3) <ul style="list-style-type: none"> School and other youth performances Small-scale touring theatre productions Stand-up comedy 		
Tue	10.00	24.00			
Wed	10.00	24.00	State any seasonal variations for performing plays (please read guidance note 4) NA		
Thur	10.00	01.00			
Fri	10.00	01.00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5) <ul style="list-style-type: none"> New Year's Eve – till 03.00 		
Sat	10.00	01.00			
Sun	10.00	24.00			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	X
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	10.00	24.00	Please give further details here (please read guidance note 3) <ul style="list-style-type: none"> Occasional screenings eg Bath Film Festival and Bath Film Club 		
Tue	10.00	24.00			
Wed	10.00	24.00			
Thur	10.00	01.00	State any seasonal variations for the exhibition of films (please read guidance note 4) NA		
Fri	10.00	01.00			
Sat	10.00	01.00			
Sun	10.00	24.00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5) <ul style="list-style-type: none"> New Year's Eve – till 03.00 		

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C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Day Mon	10.00	24.00	<ul style="list-style-type: none"> • Skittles • Pool • Darts • Cards (eg Bridge Club)
Tue	10.00	24.00	
Wed	10.00	24.00	
Thur	10.00	01.00	<p><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p> <ul style="list-style-type: none"> • New Year's Eve – till 03.00
Fri	10.00	01.00	
Sat	10.00	01.00	
Sun	10.00	24.00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon				Please give further details here (please read guidance note 3) NA	
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

ANNEX A

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	X
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	10.00	24.00	<ul style="list-style-type: none"> • Local choirs (eg Sassparellas) • Folk music (eg Bath Folk Festival) • Electrified bands • Chamber music (eg Bath Music Festival) 		
Tue	10.00	24.00			
Wed	10.00	24.00			
Thur	10.00	01.00			
			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
			NA		
			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	10.00	01.00	<ul style="list-style-type: none"> • New Year's Eve – till 03.00 		
Sat	10.00	02.00			
Sun	10.00	24.00			

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Day Mon	10.00	24.00	<ul style="list-style-type: none"> • Discos and dances • Ambient background music • Parties and other social events 		
Tue	10.00	24.00			
Wed	10.00	24.00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Thur	10.00	01.00	NA		
Fri	10.00	01.00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	10.00	02.00	<ul style="list-style-type: none"> • New Year's Eve – till 03.00 		
Sun	10.00	24.00			

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G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	X
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	10.00	24.00	Please give further details here (please read guidance note 3) <ul style="list-style-type: none"> Local dance and ballet schools/clubs Small-scale touring dance productions (eg Bath Fringe Festival) 		
Tue	10.00	24.00			
Wed	10.00	24.00	State any seasonal variations for the performance of dance (please read guidance note 4) NA		
Thur	10.00	01.00			
Fri	10.00	01.00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5) <ul style="list-style-type: none"> New Year's Eve – till 03.00 		
Sat	10.00	02.00			
Sun	10.00	24.00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing <ul style="list-style-type: none"> • Weddings, • Anniversaries, retirements and other parties • Bath Fringe Festival events not covered above 		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10.00	24.00		Both	<input type="checkbox"/>
Tue	10.00	24.00	Please give further details here (please read guidance note 3)		
Wed	10.00	24.00			
Thur	10.00	01.00	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4) NA		
Fri	10.00	01.00			
Sat	10.00	02.00	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun	10.00	24.00	<ul style="list-style-type: none"> • New Year's Eve – till 03.00 		

ANNEX A

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	X
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Day Mon	11.00	01.00	<ul style="list-style-type: none"> Food and beverages to be consumed during/in support of general licensable activities 		
Tue	11.00	01.00			
Wed	11.00	01.00	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur	11.00	02.00	NA		
Fri	11.00	02.00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat	11.00	02.00	<ul style="list-style-type: none"> New Year's Eve – till 03.00 		
Sun	10.00	01.00			

J

Supply of alcohol Standard days and timings (please read guidance note 6)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 4) <ul style="list-style-type: none"> • New Year's Eve 		
Day Mon	11.00	01.00			
Tue	11.00	01.00			
Wed	11.00	01.00			
Thur	11.00	02.00			
Fri	11.00	02.00			
Sat	11.00	02.00			
Sun	10.00	01.00			
			<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 5) <ul style="list-style-type: none"> • New Year's Eve – till 03.00 		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name James Waterhouse	
Address 6 Lymore Terrace Southdown Bath	
Postcode	BA2 2JL
Personal licence number (if known) B&NES/15/03799/LAPER	
Issuing licensing authority (if known) Bath & North East Somerset Council	

ANNEX A

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

- No gaming machines
- Occasional film shows will be BBFC rated and the rating clearly advertised
- Any occasional stage shows involving nudity will be clearly advertised as such

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
M	09.00	02.00	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)</p> <ul style="list-style-type: none"> • New Year's Eve – till 03.00
T	09.00	02.00	
W	09.00	02.00	
TH	09.00	02.30	
F	09.00	03.00	
S	09.00	03.00	
S	09.00	02.00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

- WSC is a registered club with an elected Management Committee operating on a non-profit basis for the benefit of the local community.
- Every consideration will be given to local residents
- Care will be taken to consult with users.
- Staff and volunteers will be recruited and trained in order to be fully compliant with all relevant regulations and rulings.

b) The prevention of crime and disorder

- Alcohol will be served responsibly
- There will be liaison with the Police and all other relevant local authorities
- Membership of Pubwatch
- There will be full compliance with any regulations and rulings

c) Public safety

- WSC will comply fully with all relevant Health and Safety regulations
- Staff and volunteers running the premises will receive all relevant training
- First aid
- Fire safety including exits, extinguishers and evacuation procedure
- Correct storage and use of any chemicals, cleaning fluids etc

d) The prevention of public nuisance

- WSC intends the premises to be used for events involving members of the local community, many of which will be daytime or early evening events. WSC is not a night club.
- Audiences for later evening events will be encouraged to leave in a quiet and orderly fashion
- Easy access to taxis, membership of Pubwatch, adequate bins and ashtrays, closing any doors and windows at an appropriate time

e) The protection of children from harm

- Children will not be admitted at any time unless accompanied/supervised by an appropriate adult
- For any occasional events of an adult nature there will be clear advertising of this fact in advance and comprehensive stewarding at the event itself
- Adoption of Challenge 25

ANNEX A

Checklist:


Please tick to indicate agreement

- I have made or enclosed payment of the fee. X
- I have enclosed the plan of the premises. X
- I have sent copies of this application and the plan to responsible authorities and others where applicable. X
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. X
- I understand that I must now advertise my application. X
- I understand that if I do not comply with the above requirements my application will be rejected. X


IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11). If signing on behalf of the applicant, please state in what capacity.

Signature	 Sir Peter Hendy CBE
Date	13/01/2016
Capacity	Club President

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	 Nick Steel
Date	13/01/2016
Capacity	Committee Member

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

**Nick Steel
4a Sussex Place**

Post town	Bath	Postcode	BA2 4LA
Telephone number (if any)	07974 301219		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) nick@bathcomedy.com			

ANNEX A

and any premises licence to be granted or varied in respect of this application made by

Nick Steel

.....
[name of applicant]

concerning the supply of alcohol at

Widcombe Social Club
Widcombe Hill
Bath
BA2 6AA

.....
[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

B&NES/15/03799/LAPER

.....
[insert personal licence number, if any]

Personal licence issuing authority

Bath & North East Somerset Council

.....
[insert name and address and telephone number of personal licence issuing authority, if any]

Signed



Name (please print)

James Waterhouse

Date

07/01/2016

Consent of individual to being specified as premises supervisor

James Waterhouse

.....
[full name of prospective premises supervisor]

Of

6 Lymore Terrace
Southdown
Bath
BA2 2JL

.....
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises License

.....
[type of application]

by

Nick Steel

.....
[name of applicant]

relating to a premises licence

.....
[number of existing licence, if any]

for

Widcombe Social Club
Widcombe Hill
Bath
BA2 6AA

.....
[name and address of premises to which the application relates]

Responsibility for all accepted for errors made by others in carrying out the work shall remain with the client. The architect shall not be responsible for errors made by others in carrying out the work.

A2 Original Sheet Size

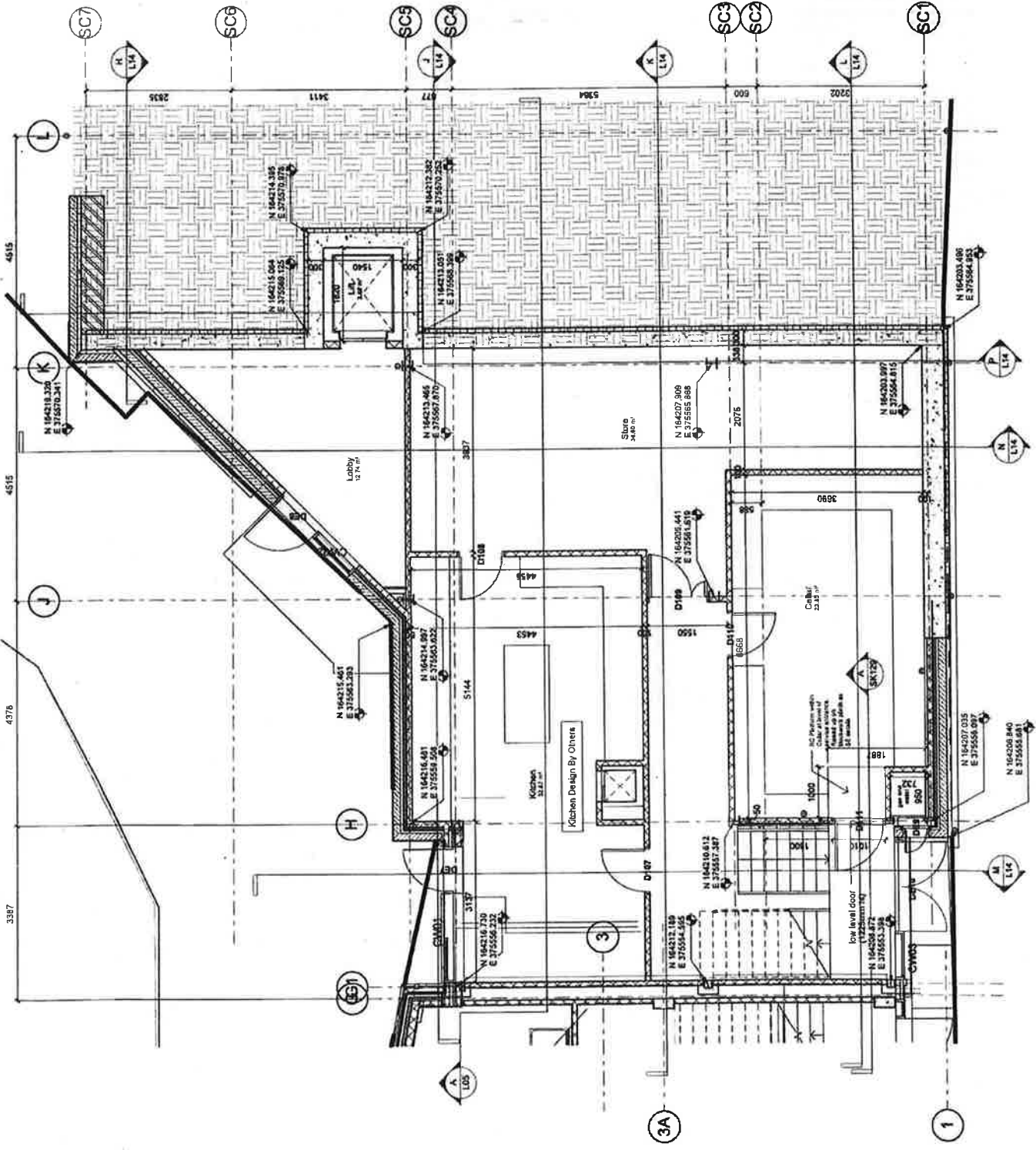
50mm

1:2000
1:1000
1:500
1:250
1:100
1:50
1:20
1:10
1:5
1:2
1:1

Stride Treglown

WIDCOMBE HILL
Bath

CLIENT	CONSTRUCTION
Social Club Ground Floor	
DATE	DRAWN BY
15.11.14	SH
SCALE	CHECKED BY
1:50	PH
PROJECT NUMBER	DRAWING NUMBER
80228	L20



ANNEX B

Notwithstanding to what is stated in any other drawing, the dimensions shown on this drawing shall prevail.

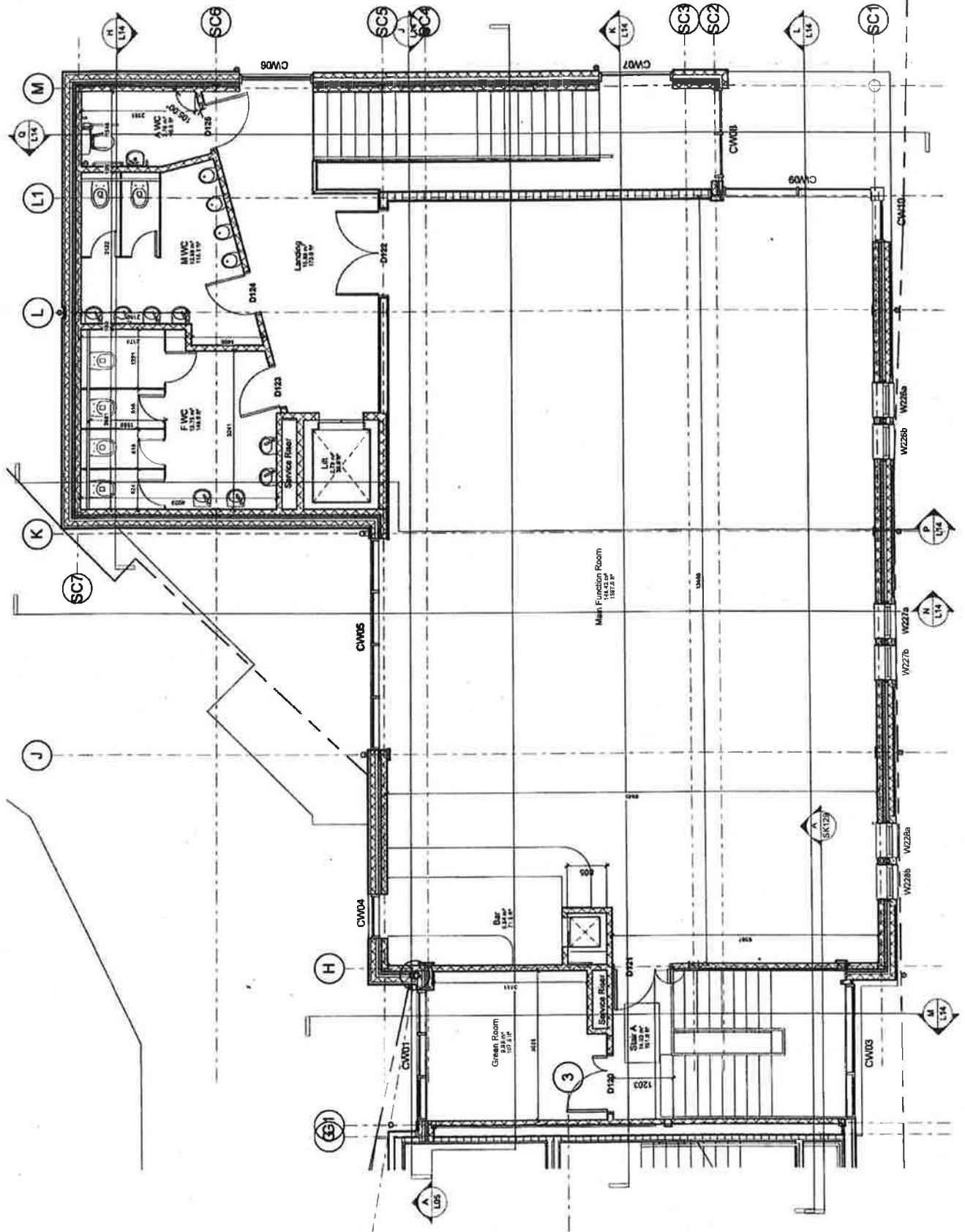
A2 Original Sheet

© Steve Treglown 2014
 WIDCOMBE HILL
 Bath

Stide Treglown
 ARCHITECTS

PROJECT: WIDCOMBE HILL
 SOCIAL CLUB SECOND FLOOR
 DATE: 21.11.14
 DRAWN BY: JFC
 CHECKED BY: JFC
 PROJECT NUMBER: 80226
 REVISION: B

NO.	DATE	BY	DESCRIPTION
1	21.11.14	JFC	ISSUED FOR CONSTRUCTION
2			
3			

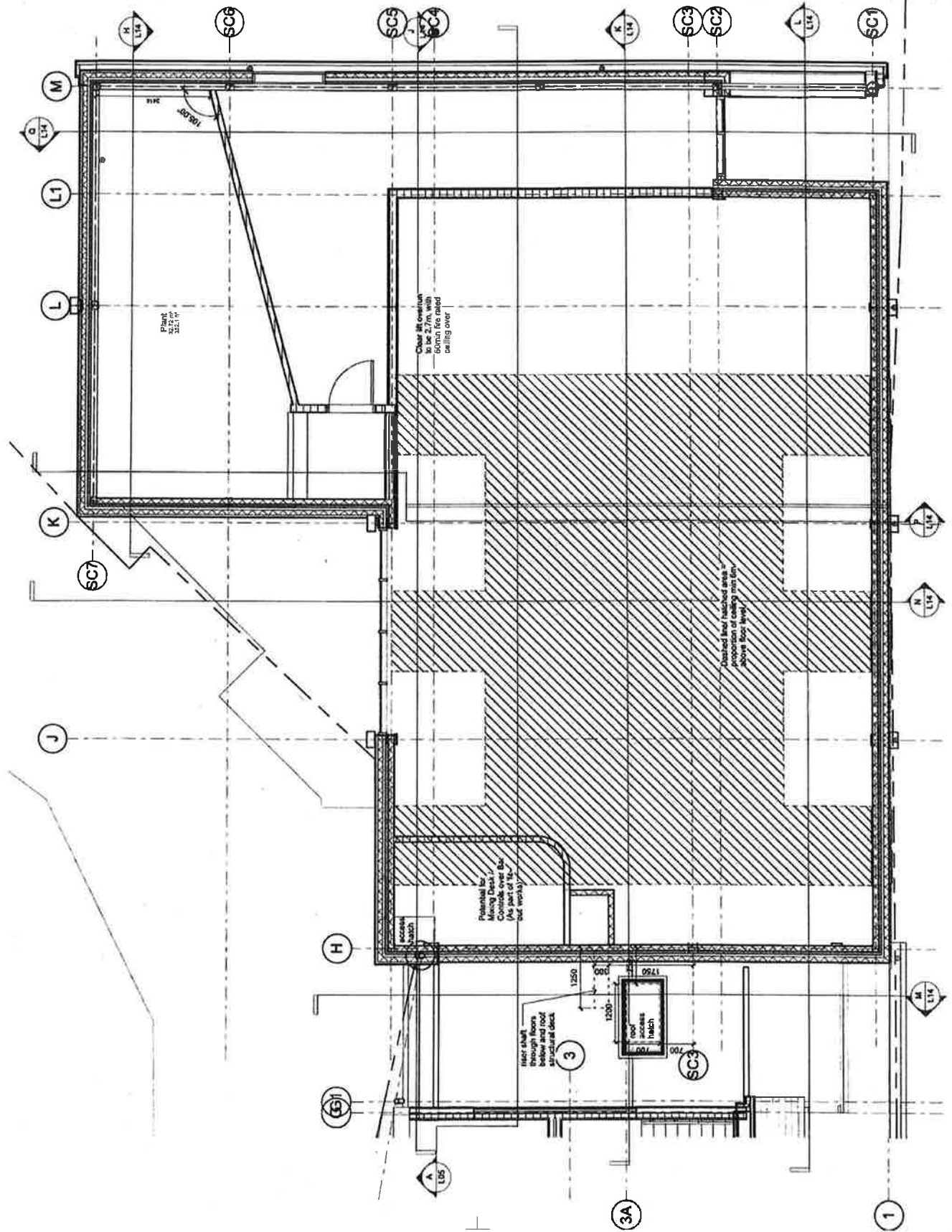


ANNEX B

PROVISIONAL AND NOT VALID FOR CONSTRUCTION. THIS DRAWING IS FOR INFORMATION ONLY. ANY CHANGES TO THIS DRAWING MUST BE APPROVED BY THE ARCHITECT AND ENGINEER.

A2 Original Sheet

30mm

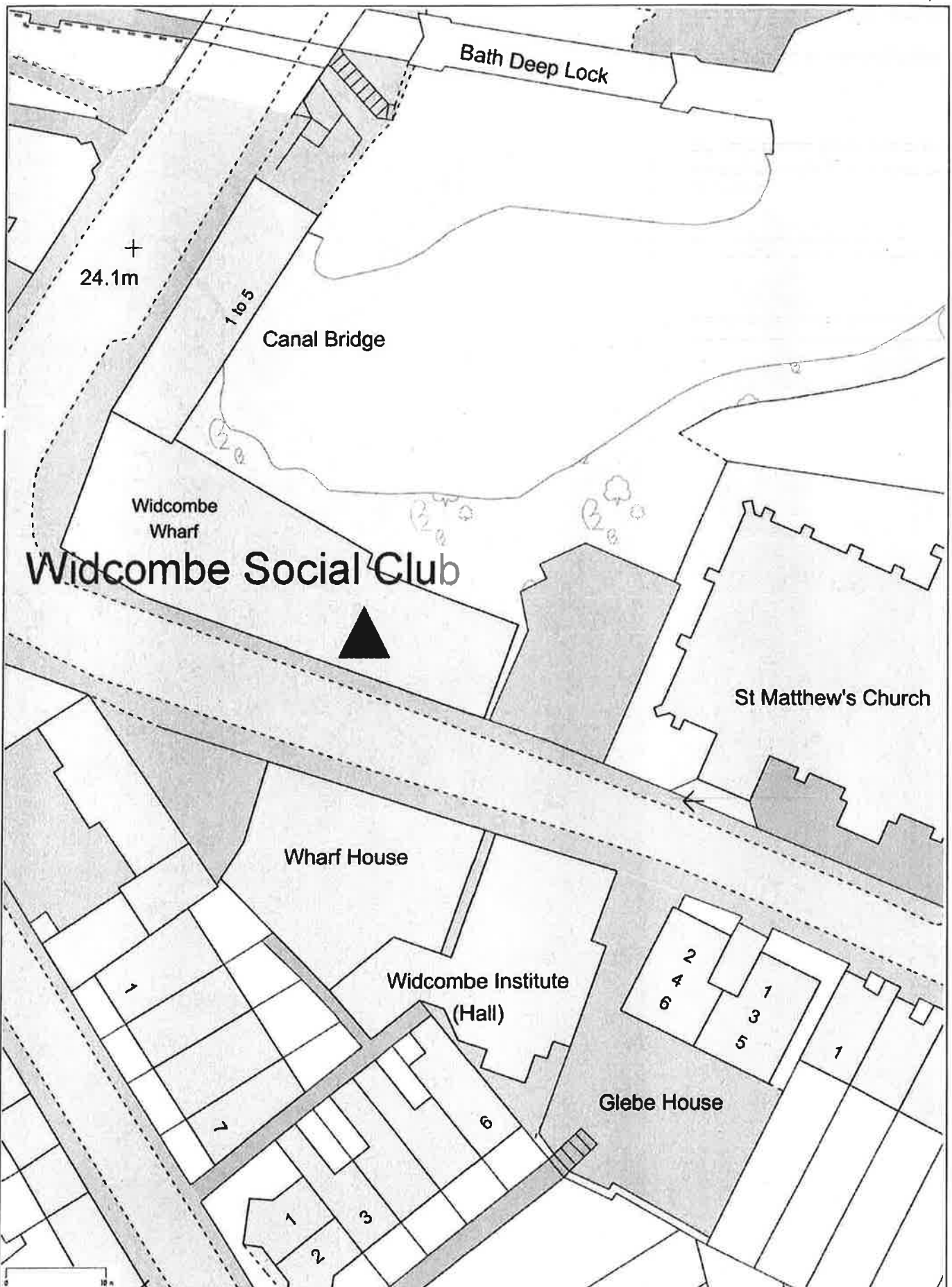


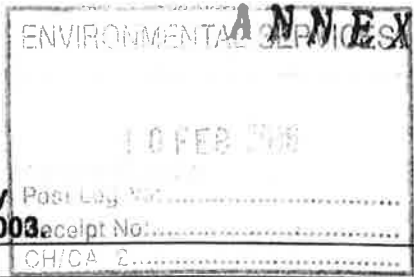
SCALE: 1:50
DATE: 21.11.14
DRAWN BY: SC
CHECKED BY: SC
PROJECT NUMBER: L23
DRAWING NUMBER: B
FOURTH

Stride Treglown
15 Church Lane, 21 Colindale Avenue, 927 247
London NW9 1ES, UK. Tel: 020 8996 4444
www.stride-treglown.co.uk

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WIDCOMBE HILL
Bath

DRAWING TITLE		CONSTRUCTION	
Social Club Third Floor Level		SCALE	DATE
1:50	21.11.14	DRAWN BY	CHECKED BY
		SC	SC
PROJECT NUMBER	DRAWING NUMBER	FOURTH	
800226	L23	B	





D

Avon & Somerset Constabulary
Representations: Licensing Act 2003

Post Log No:
 Receipt No:
 CH/CA 2.....

Your Name	Paul Kendall	
Job Title	Licensing Officer, North East District.	
Postal and email address	Concorde House, Fieldfare, Emersons Green, South Gloucestershire, BS16 7FN.	
Contact telephone number/e-mail address	0117 986078 0117 9286078 . Paul.kendall@avonandsomerset.police.uk	
Name and address of the premises you are making representations about.	Widcombe Social Club, Widcombe Hill, Bath BA2 6AA	
Which of the four licensing Objectives does your representation relate to? Please state yes or no.	Yes	Please detail the evidence supporting your representation. Or the reason for your representation. Please use separate sheets if necessary
General – all four licensing objectives.		
To prevent Public Nuisance	Yes	Premises is in a residential area therefore police wish measures to be adopted to reduce noise late at night.
To prevent crime and disorder	Yes	Application is for a full on-licence. Premises has function rooms and will be rented out to the general public therefore CCTV system requested. Refusals/incident book has not been included on the application. The police require this to show due diligence.
Public Safety	No	
Protection of Children from harm	Yes	Challenge 25 has been agreed to by the applicants however the police would like the condition expanded to include training of staff
Would this be suitable for resolution without a hearing if all parties agree?	<input checked="" type="checkbox"/>	Applicants have agreed to below additional conditions – see attached e-mails
Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist.	<p>Signage requesting patrons to be considerate to neighbours should be conspicuously displayed inside and outside entrances/exits.</p> <p>A CCTV system to be installed to the satisfaction of the police and licensing authority. CCTV to continuously record during trading hours and for one hour afterwards. All recordings to be date and time stamped, retained for 28 days</p>	

ANNEX D

and handed to police for evidential purposes on request. The system must be maintained and if the CCTV fails immediate steps will be taken to put the system back in operation. A notice will be displayed at the entrance to the premises advising that CCTV is in operation.

The Premises Licence Holder shall require the Designated Premises Supervisor or in his/her absence other responsible person to keep an incident/refusal logbook in a bound book in which full details of incidents are recorded. The logbook is to be kept on the premises at all times and shall be produced to an authorised officer of the police or licensing authority when requested.

Staff training. All staff to be trained in the prevention of underage sales to a level commensurate with their duties. The training should be clearly documented and signed and dated by both the trainer and the member of staff receiving it. The documentation shall be available for inspection on request by an authorised officer of the licensing authority or police.

A Challenge 25 proof of age scheme shall be adopted, implemented and advertised at any premises. An accepted form of photographic identification shall be requested before any alcohol is sold to any person who appears to be under 25 years of age. Acceptable proof of age shall include identification bearing the customers photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo card driving licence and passport.

Publicity materials notifying customers of the operation of Challenge 25 scheme shall be displayed at the premises including a Challenge 25 sign of at least A4 size at the entrance to the premises and where practicable at each point of sale.

N.B If you do make a representation you will be expected to attend the Licensing Sub Committee and any subsequent appeal proceeding.

Signed: Paul Kendall

Date: 10/02/2016

This form must be returned within the Statutory Period. (With supporting evidence).

Terrill Wolyn

From: Licensing
Subject: FW: Widcombe Social Club - conditions
Attachments: Representation - Widcombe Social Club.doc

APPLICANT'S AGREEMENT TO POLICE CONDITIONS

From: Nick Steel [<mailto:nick@bathcomedy.com>]
Sent: 09 February 2016 18:49
To: Paul Kendall
Subject: Re: Widcombe Social Club - conditions

Hi again

Just confirming after speaking with other committee members, we're perfectly happy to include all of your points in the licence application.

The crime prevention chap is in contact with James the centre manager and is arranging a visit I believe.

So all good. Anything else I need to do from your point of view?

Cheers
Nick

Nick Steel
Director
Bath Comedy Festival
nick@bathcomedy.com

Mobile: 07974 301219

On 1 Feb 2016, at 13:37, Nick Steel <nick@bathcomedy.com> wrote:

Good to meet you too Paul and thanks for all the advice.

I will pass all of this by the rest of the committee, meeting on Sunday, and confirm with you next Monday, but I'm sure it is all fine.

Cheers
Nick

Nick Steel
Director
Bath Comedy Festival
nick@bathcomedy.com

Mobile: 07974 301219

On 1 Feb 2016, at 09:32, Paul Kendall <Paul.Kendall@avonandsomerset.police.uk> wrote:

Dear Nick

Good to meet you and your colleagues last Thursday. As spoken these are the conditions I would like included on your application:

Prevention of crime and disorder

A CCTV system to be installed to the satisfaction of the police and licensing authority. CCTV to continuously record during trading hours and for one hour afterwards. All recordings to be date and time stamped, retained for 28 days and handed to police for evidential purposes on request. The system must be maintained and if the CCTV fails immediate steps will be taken to put the system back in operation. A notice will be displayed at the entrance to the premises advising that CCTV is in operation.

The Premises Licence Holder shall require the Designated Premises Supervisor or in his/her absence other responsible person to keep an incident/refusal logbook in a bound book in which full details of incidents are recorded. The logbook is to be kept on the premises at all times and shall be produced to an authorised officer of the police or licensing authority when requested.

Prevention of public nuisance

Signage requesting patrons to be considerate to neighbours should be conspicuously displayed inside and outside entrances/exits.

Protection of children from harm

Staff training. All staff to be trained in the prevention of underage sales to a level commensurate with their duties. The training should be clearly documented and signed and dated by both the trainer and the member of staff receiving it. The documentation shall be available for inspection on request by an authorised officer of the licensing authority or police.

A Challenge 25 proof of age scheme shall be adopted, implemented and advertised at any premises. An accepted form of photographic identification shall be requested before any alcohol is sold to any person who appears to be under 25 years of age. Acceptable proof of age shall include identification bearing the customers photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo card driving licence and passport.

Publicity materials notifying customers of the operation of Challenge 25 scheme shall be displayed at the premises including a Challenge 25 sign of at least A4 size at the entrance to the premises and where practicable at each point of sale.

I have e mailed the crime reduction officers to contact you. I will shortly be forwarding the Challenge 25 literature.

Once you have had a look let me know your thoughts? Please note the end of consultation is 16th February.

Regards

Paul Kendall
Licensing Officer South Glos LPA
Concorde House
Fieldfare

Emersons Green
BS16 7FN
Tel: 07889656081
Email: paul.kendall@avonandsomerset.pnn.police.uk

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Working to make the communities of Avon and Somerset feel safe and be safe

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Avon and Somerset Constabulary
Working to make the communities of Avon and Somerset feel safe and be safe

